

Project Coversheet

[1] Ownership & Status

UPI: 12063

Core Project Name: Provision of car park charging infrastructure across The Commons Division at carparks at Burnham Beeches, Riddlesdown and Farthing Downs

Programme Affiliation (if applicable): Priorities Investment Pot

Project Manager: Martin Hartup

Definition of need:

The Commons relies on income to deliver key operational services.

The introduction of car park charges will help the Commons Division meet the City Corporation's current and imminent savings targets and help to mitigate their impact on service provision.

Car park charges have been levied at Burnham Beeches since 2011. The current car park charge machines date from 2007 when they were used to collect voluntary car park payments. They require urgent replacement due to their age and maintenance issues. Failure to replace them risks a significant shortfall in existing local risk budgets.

Car parking is currently free at Farthing Downs and Riddlesdown Commons. There is currently no car park charging infrastructure on these two sites and this is required to enable charges to be made.

Project description

Review the current car park charging infrastructure at Burnham Beeches. Scope the technical issues and infrastructure requirements to replace aging equipment and modernise.

Scope the technical issues, infrastructure requirements and income potential at Riddlesdown and Farthing Downs car parks.

Review enforcement procedures, back office and third-party charges for each technological option across all three sites.

Each site will have its own special requirements.

Summarise the above at Gateway 5.

Key measures of success:

1. Operational car park charge system at all locations by October 2020
2. Meet known Corporate financial savings targets by providing additional income of around £56,000/annum from Riddlesdown and Farthing Downs car parks whilst increasing the income target at Burnham Beeches by £30,000 via a change to 7 day/week charges
3. Reduced illegal, vehicle related incursions
4. Improved services for visitors via new payment options.

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Expected timeframe for the project delivery: Delivered by October 2020

Key Milestones:

- Gateway 5 authority to start works approval – Original date, Sept 2019. Now March 30th 2020
- To appoint contractors identified in tender process. March 2020 to provide and install carpark charging infrastructure at all locations.
- Final detailed planning phase 1. April – June 2020
- Construction Phase 2 – Original dates, Oct 2019 – March 2020. Now June 2020 – September 2020)

Are we on track for completing the project against the expected timeframe for project delivery? Yes

Has this project generated public or media impact and response which the City of London has needed to manage or is managing?

To date only minor social media comment at Farthing Downs and Riddlesdown

[2] Finance and Costed Risk

Headline Financial, Scope and Design Changes: Update relevant section post report approval. Add multiple entries to relevant box if issues reports are approved. Note this section is to tell the 'project story' of how we reached the current position outlined in the main report.

'Project Briefing'

G1 PIP opportunity outline approved by Chief Officer 30/05/218:

Funding of £130,000 secured via the central 'Priorities Investment Pot' in May – July 2018.

- Total Estimated Cost (excluding risk): £130,000
- Costed Risk Against the Project: 0
- Estimated Programme Dates: July 2018- March 2020

Scope/Design Change and Impact:

'Project Proposal' G2 report (as approved by PSC 22/032019)

- Total Estimated Cost (excluding risk): £130,000
- Resources to reach next Gateway (excluding risk) £5,000
- Spend to date: £5,000
- Estimated Programme Dates: Oct 2019 – March 2020

Scope/Design Change and Impact: No changes to scope of project

'Authority to start Work' G5 report (Chief Officer xx/03/20):

- Total Estimated Cost (excluding risk): £130,000
- Resources to reach next Gateway (excluding risk) £125000
- Spend to date: £5000
- Estimated Programme Dates: April – October 2020

Scope/Design Change and Impact: No changes to scope of project

Total anticipated on-going commitment post-delivery

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Annual Income generation as indicated above to mitigate budget cuts. Income targets include all administrative 'back office costs' associated with the car park payments and enforcement